

ROSCOE CENTRAL SCHOOL DISTRICT

John P. Evans, Superintendent of Schools

6 Academy Street,

Roscoe, NY 12776

Voice: 607-498-4126 Fax: 607-498-5609

ANNOUNCEMENT OF ANTICIPATED VACANCY

POSITION(S): RISE Afterschool Site Coordinator

AVAILABLE: Roscoe, Anticipated start date August 8, 2016

QUALIFICATIONS: Masters in elementary or secondary education, administrative certificate preferred, minimum of 5 years classroom instructional experience, grants or project management experience, experience managing personnel.

DUTIES: Coordinate site implementation of all RISE components, Maintain safe learning environments, supervise site Educators and Para-Educators, Facilitate communication between Educators and Para-Educators with Project Director, ensure that all students are dismissed to bus or parent/guardian daily at the conclusion of programming, participate as a member of RISE Advisory Board, Collaborate with site Educators and Para-Educators to collect and complete required reports, Review outcome data to promote improvement in programming.

REPORTS TO: RISE Project Director, Sharron Branning

WORKS WITH: Students, staff, parents, administration

APPOINTMENT: Will be made at a Board meeting after recommendations are received by the Superintendent of Schools.

SALARY: \$15,000 - \$18,000 to commensurate with experience

APPLICATIONS: Send letter of interest and completed employment application to Marlyn Peters, District Clerk.

The Roscoe Central School District does not discriminate on the basis of age, color, creed disability, marital status, veteran status, national origin, race, or sex in the educational programs and activities which it operates. This policy is in compliance with Title IX of the Education Amendments of 1972. Inquiries concerning this policy may be referred to the District's Affirmative Action Officer, Roscoe Central School, 6 Academy Street, Roscoe, NY 12776.

RELEASE DATE: 7/13/16